

BRIEF GUIDELINES OF THE GENERAL RULES OF PROCEDURE FOR MODEL UNITED NATIONS CONFERENCES (MUN)

Explanatory Notes

- 1) Whenever the Regulations refer to a figure in the masculine gender, it shall also be understood to refer to a person of the feminine gender, unless the context clearly indicates otherwise.
- 2) Article 87 states that “for the purposes of these Regulations, the expression Member States present and voting refers to Member States that voted whether in favor or against. Member States that abstain from voting shall be considered ‘non-voting.’”
- 3) For all votes on procedural motions and for the adoption (approval) of a Draft Resolution, the required majority (simple or two-thirds) shall be calculated based on the Member States (Delegations) present and voting.
- 4) In the Security Council each Member State has one vote, although the five permanent members also possess veto power on substantive matters. On procedural matters, the veto does **NOT** apply: “If a permanent member does not fully agree with a Draft Resolution but does not wish to issue a veto, it may choose to abstain, which allows the Resolution to pass if it obtains the required number of nine affirmative votes.”
- 5) When a Delegation introduces a procedural motion, the Dais will ask whether any Delegation seconds the motion. If no Delegation seconds it, it will automatically be discarded. In case the motion is not seconded, it will be officially discarded
- 6) Before putting a procedural motion to a vote, the Dais will verify whether consensus exists on the motion by asking whether any Delegation objects to it. If no Delegation objects, the motion will automatically pass.
- 7) If a Delegation is composed of two people, they may share speaking time during the interventions assigned to them.
- 8) Each Delegation must prepare one **Position Paper** for each of the two topics on the Agenda.
- 9) When Delegations require clarification regarding legal or technical matters related to the topic under discussion, one or more members of the **MUN Academic Quality Council** may be invited.

Articles	Procedure	Who Initiates the Action	Description / Notes	Debate	Vote
Article 4	Provisional Agenda	Secretary-General and Organizing Committee	Topics are selected by the Secretary-General and the Organizing Committee, thereby establishing the Provisional Agenda. It must be circulated 30 days before the start of the MUN.	No	No
Article 5	Review of the Agenda	General Committee	The General Committee (Presidents of the Dais) reviews the topics on the Agenda for all organs, commissions, committees, and simulated bodies. Only topics representing an emergency situation may be added.	No	No
Article 6	Adoption of the Agenda	General Committee	The General Committee approves the Provisional Agenda or modifies it in order to adopt it.	No	Simple majority

Article 6	Motion to Establish the Order of the Agenda	Delegations	Establishes the order of the topics within each organ, commission, committee, and simulated body.	No	Simple majority
Article 40	Minute of Silent Prayer or Meditation	Dais	Immediately after the opening of the first working meeting of each organ, commission, committee, or simulated body, and immediately before closing its final working meeting, the Chair invites representatives to observe a minute of silence dedicated to prayer or meditation.	No	No
Article 41	Quorum	Dais	The Chair declares a meeting open when at least one third of the Member States registered for the session are present. A majority of registered Delegations must be present for any action (such as adopting a Draft Resolution or Amendment).	No	No
Article 44	Authority of the Commission	N/A	In exercising its functions, the Chair remains subordinate to the authority of the organ, commission, committee, or simulated body. MUN authorities must guide debate impartially and ensure constructive discussion.	No	No
Article 46	Formal Debate (Speakers' List)	Dais	Once the order of the Agenda topics has been approved, the Chair automatically opens the Speakers' List . Delegations may request to be added by raising their placards or later by sending a written note to the Chair.	No	No
Article 47	Motion to Establish the Time of Speeches	Dais / Delegations	The Chair or any Delegation may propose the duration of speeches, which may not exceed two minutes . Two Delegations may speak in favor and two against the proposed time. Each has 30 seconds in alternating order.	2 in favor / 2 against	Simple majority
Article 48	Motion to Modify the Time of Speeches	Delegations	Any Delegation may request modification of the speaking time.	2 in favor / 2 against	Simple majority
Article 49	Yield the Remaining Time of a Speech	Delegations	At the end of its speech, the Delegation holding the floor may yield its remaining time to 1–2 questions/comments, another Delegation, or the Chair .	No	No
Article 51 Article 52 Article 53	Motion to Hold an Extraordinary Session of Questions	Delegations	If a Delegation considers additional questions necessary, it may propose an Extraordinary Session of Questions (maximum of two). These questions may be asked in addition to those resulting from yielding speaking time. <u>The speaker must accept.</u>	No	Simple majority
Article 54	Motion to Close the Speakers' List	Dais / Delegations	The Presidency or any Delegation may raise a motion to close the Speakers' List on the topic under discussion.	No	Simple majority

Article 59	Right of Reply	Delegations	If the Speakers' List has been closed and a Delegation not on the list believes it must respond to a statement made by another Delegation, it may request a Right of Reply . The request must be submitted in writing.	No	No
Article 60 Article 61	Point of Order	Delegations	Used when a Delegation believes the Chair or another Delegation has made a procedural error. It may request the application of a rule or challenge the way the Chair applied it. It may not refer to substantive issues .	No	No
Article 62	Motion to Appeal the Chair's Decision on a Point of Order	Delegations	Appeals of the Chair's decision are immediately put to a vote. If a majority of Delegations present and voting support the appeal, the Chair's decision is overturned.	No	Simple majority
Article 63 Article 64 Article 65	Point of Personal Privilege	Delegations	Used when a Delegate is affected by an issue external to the debate (for example, inability to hear another Delegation). It may interrupt both Delegates and the Chair.	No	No
Article 66 Article 67	Point of Inquiry	Delegations	A request for clarification regarding the procedure currently being carried out in the formal debate. It may not interrupt a speaker .	No	No
Article 70 Article 71	Motion to Suspend the Meeting for Moderated Informal Consultations (Moderated Caucus)	Delegations	Used to accelerate negotiations or change debate dynamics. The Speakers' List is temporarily suspended, and the Chair recognizes Delegations raising their placards. Maximum duration: 10 minutes; interventions up to 1 minute. Extensions may be requested.	No	Simple majority
Articles 72 Articles 73	Motion to Suspend the Meeting for Regular Informal Consultations (Unmoderated Caucus)	Delegations	Used for informal negotiations. Delegates may communicate directly with each other. Maximum duration: 20 minutes. Extensions may be requested.	No	Simple majority
Article 74	Motion to Adjourn the Meeting	Delegations	Used to take a recess after which the next working meeting continues according to the official MUN schedule.	No	Simple majority

Article 75	Motion to Adjourn the Debate	Delegations	Suspends discussion of the current topic and postpones it for future consideration. Often referred to as “ no action. ”	2 in favor / 2 against	Simple majority
Article 78 Article 79	Motion to Introduce a Draft Resolution or Amendment on the Floor	Delegations	Once validated by the Draft Resolution Approval Board, the Chair authorizes its circulation. A sponsoring Member State may request the motion to introduce it to the forum.	No	No
Article 80	Motion to Close the Debate	Delegations	Closes debate even if Delegations remain on the Speakers’ List. The committee must immediately proceed to voting on Draft Resolutions introduced on the topic.	2 against	Two-thirds majority (2/3)
Article 81 Article 82	Motion to Divide the Question (Draft Resolutions and Amendments)	Delegations	Allows separate voting on parts of a Draft Resolution or Amendment. If all operative clauses are rejected, the document is considered rejected in its entirety.	2 in favor / 2 against	Simple majority
Article 83	Motion for Reconsideration of a Proposal	Delegations	Allows reconsideration of a Draft Resolution or Amendment already adopted or rejected during the same MUN session.	2 against	Two-thirds majority (2/3)
Article 84	Motion to Withdraw a Motion on the Floor	Delegations	A motion may be withdrawn by its proposer before voting begins. It may later be reintroduced by any Delegation.	No	No
Article 86	Motion to Request a Roll Call Vote	Delegations	Voting normally occurs by placard unless a Delegation requests a roll call vote. Member States respond, “ in favor, ” “ against, ” or “ abstention. ”	No	No
Article 92	Motion to Explain a Vote	Delegations	The Chair may allow Member States to explain their vote before or after voting. In the MUN Plenary, explanations are limited to 1 minute per Delegation.	No	No

Approved by GlobalMUNers A.C., on February 17, 2026.